

# NOTIFICATION OF LESS THAN EFFECTIVE PERFORMANCE FOR INSTRUCTIONAL PERSONNEL

The administrator must provide a written communication describing the concern prior to the assignment of a Developing or Needs Improvement rating or the assignment of an Unsatisfactory rating – Instructional Personnel Evaluation, Article VII A 5 of the Contract Between the School Board of Nassau County and The Nassau Teachers' Association.

Name \_\_\_\_\_ Position \_\_\_\_\_

School/Dept. \_\_\_\_\_ Date \_\_\_\_\_

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Signature of Administrator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Instructional Staff Member \_\_\_\_\_ Date \_\_\_\_\_

Original – Administrator; Copy – Instructional Staff Member; Copy – Personnel